



**CITY COMMISSION MEETING
AGENDA FOR MARCH 25, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTIONS Andrew Shelton, Engineering Technician - G. GUEBERT

PROCLAMATION HIV Awareness Day - Donna Reeder & A.J. Garnett, LivWell Community Health Services

PRESENTATION Paducah-McCracken County 911 Administrative Board Budget Presentation - Jeff Parker

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for the March 11, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Reappointment of Cindy Ragland, Basil Drossos and Cheryl Sullivan to the Creative and Cultural Council
	E.	Approve the Application and Acceptance of a Household Hazardous Waste Grant from the Kentucky Division of Waste Management for the 2026 Spring Clean Up Day - C. YARBER
	F.	Approve an application for a Crumb Rubber Grant through Kentucky Department of Waste Management for pour in place rubber surfacing for Keiler Park in the amount of \$43,650 - A. CLARK

		G.	Authorize the Finance Director to reimburse the McCracken County PVA for aerial imagery in the amount of \$49,941.86 - E. STUBER
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Adopt 2025 - 2026 City Commission Priorities - M. SMOLEN
		B.	Authorize a Letter of Support Jointly with the McCracken County Fiscal Court Supporting the GPED Application for Grant Funding for a New Spec Building - D. JORDAN
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Approve an Amendment to Chapter 42 of the Code of Ordinances - S. KYLE
	IV.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Amend Ordinance No. 2023-06 -8781 Chapter 26 "Cemeteries" of the Code of Ordinances of the City of Paducah, Kentucky - A. CLARK
	V.	<u>DISCUSSION</u>	
		A.	Police Department Deflection Program Update - B. LAIRD
		B.	Budget Discussion - J. PERKINS & A. KYLE
	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Approve the Application and Acceptance of a Household Hazardous Waste Grant from the Kentucky Division of Waste Management for the 2026 Spring Clean Up Day - **C. YARBER**

Category: Municipal Order

Staff Work By: Chris Yarber, Hope Reasons, Pam Spencer
Presentation By: Chris Yarber

Background Information: The Kentucky Division of Waste Management, through the Household Hazardous Waste Award Program, funds cities across the commonwealth for annual clean-up days. This grant award program provides a partial reimbursement for the expenses incurred by the city for the disposal of hazardous waste and advertising/education of Spring Clean-up Day. For nearly 30 years, this project has been a collaborative effort between the McCracken County Fiscal Court and the City of Paducah. The Public Works Department desires to submit an application for the 2025-26 Kentucky Division of Waste Management Household Hazardous Waste Award Program. This grant requires a 25% cash or in-kind match. The City will act as the Lead Agency/Fiscal Agent and seeks an award of \$50,251, which will be combined with the required local cash match of \$12,563 for a project totaling \$62,814. Local cash match will be divided equally between the city and the county. This Municipal Order will also approve the required Interlocal Agreement with McCracken County Fiscal Court for this grant. As in previous years, the City's share of the local cash match will be paid through 50002209 – 520040.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:

Account Number: 50002209 – 520040

Staff Recommendation: Approve the application and acceptance of the Household Hazardous Waste Grant and authorize the Mayor to sign all documentation related to same.

Attachments:

1. MO - App & accept Household Hazardous Waste 2025-2026

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Approve an application for a Crumb Rubber Grant through Kentucky Department of Waste Management for pour in place rubber surfacing for Keiler Park in the amount of \$43,650 - **A. CLARK**

Category: Municipal Order

Staff Work By: Hope
Reasons, Amie Clark
Presentation By: Amie
Clark

Background Information: In 2023, the City of Paducah received grant funds through the Land and Water Conservation Fund to construct a new playground at Keiler Park. The new playground structure for children 2-12 years of age was installed and completed in June 2024.

The Parks and Recreation Department plans to construct another smaller play are for children ages 2-5 years. The department requests approval to apply for a crumb rubber grant in the amount of \$43,650.00 for the purchase of the safety surfacing needed for an additional play space. The total cost of the project is \$68,800. The City's match for this grant, which includes installation of the ground covering, is \$25,150.

The Crumb Rubber grant covers the costs of the rubber surfacing, subgrade materials, and freight.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Keiler Park Project

Account Number: PA0133

Staff Recommendation: Approve

Attachments:

1. MO - app - parks– Crumb Rubber Grant 2025

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Authorize the Finance Director to reimburse the McCracken County PVA for aerial imagery in the amount of \$49,941.86 - **E. STUBER**

Category: Municipal Order

Staff Work
By: Eric Stuber
Presentation
By: Eric Stuber

Background Information: Ordinance 2024-10-8825 was adopted by the board on October 25th 2024. That ordinance added the McCracken PVA on as a member of the GIS Consortium bringing the total member count to 7. The other members are the City of Paducah, McCracken County Fiscal Court, Paducah-McCracken E911, Paducah Water, Paducah Power, and Joint Sewer Agency.

The PVA holds a contract with Pictometry International Corporation for aerial imagery of McCracken County. This imagery is used by all consortium members and made available to the public through our online GIS maps.

Each consortium member pays annual maintenance fees to the City to be held in a project account, GIS001, in order to pay for GIS services like aerial imagery.

Invoice US446210 was provided by the PVA to the GIS Steering Committee in the amount of \$58,265.50 whereby at the GIS Steering Committee's March 6th, 2025 meeting, a motion was carried allowing the City of Paducah to reimburse the PVA the consortium member's share of the invoice (less the PVA's portion).

Each member's share equals \$8,323.64 which makes the reimbursement amount to the PVA \$49,941.86

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: GIS Consortium Account

Account Number: GIS001

Staff Recommendation: Authorize the Finance Director to reimburse the McCracken County PVA for aerial imagery used by the GIS Consortium members in the the amount of \$49,941.86

Attachments:

1. MO - Payment to PVA - GIS Consortium aerial imagery
2. Ordinance 2024-10-8825
3. Mar 6 2025 GIS Steering Committee Minutes
4. Pictometry Invoice

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Adopt 2025 - 2026 City Commission Priorities - **M. SMOLEN**

Category: Municipal Order

Staff Work By: Daron Jordan,
Michelle Smolen
Presentation By: Michelle
Smolen

Background Information: The Board developed the City Commission Priorities during their annual retreat on February 21st and 22nd. The City Commission Priorities reflects the 10 highest priorities of the Board of Commissioners for calendar years 2025 & 2026. The 10 priority items are listed below in no particular order.

- Quality Housing
- Rental Property Occupancy Permitting
- Downtown/Economic Development
- Southside Revitalization
- Growth
- Quality of Life
- City Facilities
- City Staffing Needs
- Revenue Equity
- Economic Mobility

The City Commission Priorities being considered for adoption also includes 3 continuous improvements action items:

- Stormwater
- Trails & Bike Lanes
- Mental Health Awareness

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt the 2025 - 2026 City Commission Priorities

Attachments:

1. MO - Commission Priorities 2025-2026
2. 25-26 Paducah City Commission Priorities

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Authorize a Letter of Support Jointly with the McCracken County Fiscal Court Supporting the GPED Application for Grant Funding for a New Spec Building - **D. JORDAN**

Category: Municipal Order

Staff Work By: Daron
Jordan, Lindsay Parish
Presentation By: Daron
Jordan

Background Information: The Kentucky legislature, through the Kentucky Cabinet for Economic Development, has allocated funding to support local economic growth by assisting communities with product development, including speculative buildings, site work, utilities, and infrastructure.

Greater Paducah Economic Development (GPED) has applied for a \$2 million grant—the maximum eligible award—to construct a speculative building in the City of Paducah. A professional real estate developer has estimated the total project cost to be between \$6.2 million and \$7.6 million, with GPED projecting a final cost not to exceed \$8 million.

If awarded the full \$2 million grant, approximately \$6 million in additional funding will be needed. This action authorizes the Mayor, in coordination with the McCracken County Judge Executive, to issue a joint letter supporting the grant application and the construction of the speculative building. If the grant is secured, both the City and County intend to take further steps to approve funding for the remaining cost. The intention is that the City would provide 75% of the funding up to \$4.5 million, with the County providing for the remaining 25%, up to \$1.5 million. Future action by the City Commission would need to be taken to formally approve the allocation. Upon the sale of the spec building it is anticipated that the City and County would be reimbursed for their investment out of the sale proceeds.

This investment aims to enhance economic development opportunities in Paducah and McCracken County by attracting new businesses and job growth.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO GPED Spec Building Grant Support Letter

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Approve an Amendment to Chapter 42 of the Code of Ordinances - **S. KYLE**

Category: Ordinance

Staff Work By: Greg Cherry, April
Tinsman, Steve Kyle
Presentation By: Greg Cherry, Steve
Kyle

Background Information: This ordinance is being updated due to passage of time and to conform amendments in applicable state laws and regulations, increased costs associated with administration and filing fees. There area also changes that are resulting from the growth and development that have occurred in the City since this ordinance was originally enacted specifically in Article III. All of the updates being recommended will allow for the utilization of administrative search warrants, to improve upon the residential rental occupancy inspection program, and to ensure the City's enforcement codes are up to date with applicable state laws.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve changes as recommended.

Attachments:

1. ORDINANCE - Amending CHAPTER 42

Agenda Action Form

Paducah City Commission

Meeting Date: March 25, 2025

Short Title: Amend Ordinance No. 2023-06 -8781 Chapter 26 "Cemeteries" of the Code of Ordinances of the City of Paducah, Kentucky - **A. CLARK**

Category: Ordinance

Staff Work By: Amie Clark

Presentation By: Amie Clark

Background Information: Amend Ordinance No. 2023-06-8781 Chapter 26 "Cemeteries" of the Code of Ordinances of the City of Paducah.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. ORD Cemeteries Update 2025