



**CITY COMMISSION MEETING  
AGENDA FOR MAY 13, 2025  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS**

**PROCLAMATION** National Police Week - B. LAIRD

**PROCLAMATION** National Maritime Day - Julie Harris, Propeller Club of Paducah

**PRESENTATION** Dogwood Trail Awards - Staci Drake, Civic Beautification Board

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for the April 21, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Reappointment of J. P. Kelly and Joint Reappointment of Charles Leon Owen to the Paducah-McCracken County Industrial Development Authority (IDA)
	E.	Authorize the Mayor to execute a contract with AT&T in the amount of \$180,000 for Vesta 911 phone upgrade - <b>A. KITTY</b>
	F.	Authorize the Mayor to approve a contract with Xybix in the amount of \$40,170.18 for two dispatch consoles - <b>A. KITTY</b>
	G.	Authorize the City Manager to release a Request for Proposals for a Cable Franchise - <b>M. SMOLEN</b>

		H.	Authorize the Application and Acceptance of a Body Armor Grant through the KY Office of the Attorney General in the amount of \$245,322 - <b>B. LAIRD</b>
		I.	Authorize a Contract with Vestis Services, LLC for uniform services for use by the Public Works Department, Engineering Department, and Parks Department - <b>C. YARBER</b>
		J.	Purchase radios for use by the fire department and 911 for use on the new radio system in an amount of \$255,025.98 - <b>D. DENTON</b>
		K.	Approve the Seaman's Church Institute Sublease with Reliant Maritime Solutions, LLC. - <b>D. JORDAN</b>
		L.	Acceptance of 2025 Kentucky Waste Tire Crumb Rubber/Tire-Derived Products Grant from The Kentucky Division of Waste Management in the amount of \$31,600 - <b>A. CLARK</b>
	<b>II.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>	
		A.	Authorize the City to Release the Application for the Paul Bruhn Grant Subawards - <b>H. REASONS &amp; P. STROUP</b>
		B.	Approve 90% design and authorize PFGW to proceed with construction documents for the Entry Plaza for the Paducah Sports Park - <b>J. CANTER &amp; A. CLARK</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>	
		A.	Adopt an Ordinance Creating a Training Incentive Program for City Officials - <b>M. SMOLEN &amp; L. PARISH</b>
		B.	Amend Chapter 118 Vegetation of the Code of Ordinances - <b>A. CLARK &amp; L. PARISH</b>
	<b>IV.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Contract for Professional Services with HDR, Inc. for a Not-to-Exceed cost of \$185,000.00 for Alternatives Analysis for USACE Reevaluation of Permit #LRL-2008-1267-A - <b>G. GUEBERT</b>
		B.	Repeal Chapter 2 Division 15 of the Code of Ordinances related to Main Street - <b>C. GAULT</b>
	<b>V.</b>	<b><u>DISCUSSION</u></b>	
		A.	Southside Update - <b>C. GAULT</b>
		B.	CDBG Entitlement Discussion - <b>H. REASONS</b>
	<b>VI.</b>	<b><u>COMMENTS</u></b>	

		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>	

# Agenda Action Form

## Paducah City Commission

Meeting Date: May 13, 2025

Short Title: Authorize the Mayor to execute a contract with AT&T in the amount of \$180,000 for Vesta 911 phone upgrade - **A. KITTY**

Category: Municipal Order

Staff Work By: Ariana Kitty, Patrick Bugg, Anthony Copeland, Eric Stuber, Brian Laird  
Presentation By: Ariana Kitty

### Background Information:

The AT&T Vesta system is responsible for routing all 911 calls from the community into the 911 center. When a 911 call is placed, it is directed through a selective routing infrastructure and central office components that appropriately route 911 calls to The Paducah Police Department 911 Communications Services Division. From there, the call travels through designated trunk lines and is processed through the computerized Vesta call-handling solution.

Currently, the five Vesta phone solutions at PCSD are running on out-of-date software and hardware systems. The Vesta system follows a five-year upgrade lifecycle, which was planned for with the FY2024/2025 budget cycle. The last upgrade took place during the FY2017/2018 budget year. PCSD requires the addition of two AT&T Vesta systems to support the expansion of two fully functional dispatch console positions.

### Project information:

- AT&T's Commonwealth of Kentucky "Kentucky Information Highway 3 (KIH3) The Next Generation Network" contract number is MA-758-1300000727, which expires 6/30/2028
- The participation agreement with AT&T is for five years
- Five existing Vesta call-taking position upgrades (hardware and software): \$110,000
- Five existing Vesta recurring monthly cost: \$2,779.73 (no change in what is currently paid with existing system)
- Two additional Vesta call-taking positions to outfit new dispatch console furniture: \$70,000
- Two additional Vesta recurring monthly cost: \$680.00 (charge goes into effect when phones are connected)
- Total non-recurring charge for this upgrade project = \$180,000

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

### Communications Plan:

Funds Available: Account Name: 911 Equipment-Communication

Account Number: 542-130

Staff Recommendation: Authorize the Mayor to execute a contract with AT&T in the amount of \$180,000 for Vesta 911 phone upgrade.

**Attachments:**

1. MO contract-AT&T – Vesta 911 phone upgrade
2. Participation\_Agreement\_CONTRACT\_ID\_5137730\_Signed\_

# Agenda Action Form

## Paducah City Commission

Meeting Date: May 13, 2025

**Short Title:** Authorize the Mayor to approve a contract with Xybix in the amount of \$40,170.18 for two dispatch consoles - **A. KITTY**

**Category:** Municipal Order

Staff Work By: Ariana Kitty, Patrick Bugg, Anthony Copeland, Eric Stuber,  
Kaitlyn Wells, Brian Laird, Lindsay Parish, Tony Coraggio, Tara Martin  
Presentation By: Ariana Kitty

### Background Information:

The Paducah Communications Services Division currently operates with five fully functional Xybix Consoles. These workstations are ergonomically designed, allowing telecommunicators to alternate between sitting and standing positions. The semicircular console configuration minimizes neck and upper body strain during extended 12-hour shifts. Additionally, each console includes independent heating, cooling, and lighting controls, enabling telecommunicators to customize their work environment to meet individual comfort needs.

As operations continue to expand, the need for two additional consoles has become evident. This addition will significantly increase the center's function and capacity from five fully operational consoles to seven.

The new consoles will serve multiple purposes. The consoles will serve as dedicated workstations for shift supervisors and the TAC telecommunicator. These roles currently work from standard desks that do not support dispatching or call-answering capabilities. The added consoles will improve efficiency by allowing both supervisor and TAC a smooth transition into a telecommunicator's role during emergencies or periods of high call volume. This ability will afford operational support, allowing up to seven telecommunicators to be active at the same time, compared to the current maximum of five.

The installation of these consoles will support both our operational growth and our continued commitment to delivering high-quality public safety communications.

Xybix has a partnership with NASPO (National Association of State Procurement Officials), Washington State Department Enterprise Services Cooperative Purchasing Master Agreement #00318, which expires 12/31/2026.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

**Communications Plan:**

**Funds Available:** Account Name: 911 Equipment-Communication

Account Number: 542-130

**Staff Recommendation:** Authorize the Mayor to sign a participating addendum with NASPO ValuePoint in order to utilize NASPO Cooperative purchasing master agreement #00318. Authorize the Mayor to approve a contract with Xybix in the amount of \$40,170.18 for two dispatch consoles. These consoles will be used as dedicated workspace for shift supervisors and the Terminal Agency Coordinator (TAC). The consoles will have full dispatch functionality with radios, CAD, and 911 phones.

**Attachments:**

1. MO contract-Xybix – 911 two dispatch consoles
2. NASPO master agreement
3. 2025 Current Paducah 911 (City of) 0031775 R1 QUOTE 36423B
4. Xybix NASPO PA for Paducah

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Authorize the City Manager to release a Request for Proposals for a Cable Franchise - **M. SMOLEN**

**Category:** Municipal Order

**Staff Work By:** Lindsay Parish, Michelle Smolen

**Presentation By:** Michelle Smolen

**Background Information:** This Municipal Order authorizes the City Manager to release proposals for a non-exclusive Cable Franchise in the City of Paducah pursuant to Chapter 22 of the Code of Ordinances related to Cable Communications.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approval.

**Attachments:**

1. MO - RFP – Cable Franchise 2025

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Authorize the Application and Acceptance of a Body Armor Grant through the KY Office of the Attorney General in the amount of \$245,322 - **B. LAIRD**

**Category:** Municipal Order

Staff Work By: William  
Hodges, Brian Laird  
Presentation By: Brian  
Laird

### **Background Information:**

The Kentucky General Assembly created a \$15 million grant program in the Office of the Attorney General's Department of Criminal Investigations (DCI) to help law enforcement and first responders purchase body armor, duty weapons, ammunition, electronic-control devices and body-worn cameras. The Body Armor Grant Program will purchase protective equipment for Kentucky Law Enforcement Council (KLEC)-certified peace officers. The Paducah Police Department would like to apply for this grant to purchase multi curve plates, plate carriers, shields, and helmets for the SWAT program. The application would also include funding for ballistic helmets for patrol officers and four soft armor vests. There is no match required for this grant.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

### **Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Authorize the application and acceptance of the Body Armor Grant and for the Mayor to sign all documentation related to same.

### **Attachments:**

1. MO - app & award – KOG – DCI – body armor grant

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Authorize a Contract with Vestis Services, LLC for uniform services for use by the Public Works Department, Engineering Department, and Parks Department - **C. YARBER**

**Category:** Municipal Order

Staff Work  
By: Marcey  
Simmons  
Presentation  
By: Chris  
Yarber

**Background Information:** On April 24, 2025, sealed bids were opened for Uniform Services for use by the Public Works Department, Engineering Department and Parks Department. One bid was received from Vestis Services, LLC, with a responsive evaluated bid in accordance with the specifications. Therefore, a recommendation is made to accept the unit prices given in the April 24, 2025, bid by Vestis Services, LLC. The contract period shall be a two-year time period beginning upon execution of the Contract Agreement with two one-year optional renewals upon the mutual agreement of both parties.

**Does this Agenda Action Item align with a Commission Priority?** No

If yes, please list the Commission Priority:

**Communications Plan:**

**Funds Available:** Account Name: Various Accounts

Account Number:

**Staff Recommendation:** Approve a Municipal Order authorizing the Mayor to execute a contract with Vestis Services, LLC for Uniform Services for use by the Public Works Department, Engineering Department and Parks Department at the unit prices quoted in the bid proposal dated April 24, 2025.

**Attachments:**

1. MO bid-Vestis – Uniforms - PW, ENG, PARKS
2. Spec pick up list\_
3. Bid Tab - Uniforms

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Purchase radios for use by the fire department and 911 for use on the new radio system in an amount of \$255,025.98 - **D. DENTON**

**Category:** Municipal Order

**Staff Work By:** Steve Kyle, David Denton, Ariana Kitty  
**Presentation By:** david denton

**Background Information:** As a result of replacing the radio system, new radios are being purchased to be used on the new system. This purchase is for radios to be used by the fire department and 911 Communications Center. This will complete the fire department's need to purchase radios to be operational on the new system. The purchase is broken down by \$192,951.68 for Fire and \$62,074.30 for 911. Total Purchase \$255,025.98

**Does this Agenda Action Item align with a Commission Priority?** Yes

If yes, please list the Commission Priority: 911 Upgrade

**Communications Plan:**

**Funds Available:** Account Name: Project: City-Wide Radio Purchase, Equipment Communication  
Equipment Communication

Account Number: EQ0036 20004001-542130  
20004001-542130

**Staff Recommendation:** Purchase radios

**Attachments:**

1. MO agree – Communications International – Fire Department and 911 Radios
2. Paducah 911 Radios 5-1-25
3. CI -second quote

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Approve the Seaman's Church Institute Sublease with Reliant Maritime Solutions, LLC. - **D. JORDAN**

**Category:** Municipal Order

Staff Work  
By: Daron  
Jordan  
Presentation  
By: Daron  
Jordan

**Background Information:** On October 1, 2021, the City of Paducah entered into a lease agreement with Seaman's Church Institute of New York and New Jersey (Lessee) for lease of the property located at 129 Water Street. Said lease allows the Lessee to sublease a portion of the property. Any sublease is subject to the review and approval of the City. Seaman's Church has informed the City that they wish to sublease a portion of the property to Reliant Maritime Solutions. This Municipal Order approves said sublease in accordance with the terms of the current lease between the City and Seaman's Church Institute. The sublease is for three (3) years beginning in May 2025 and ending on March 31, 2028, subject however, to the term of the Lease between SCI and the City, which will expire on September 30, 2026.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approval.

**Attachments:**

1. MO Seaman's Church Sublease – Reliant Maritime Solutions
2. Seamens Sublease - Reliant Maritime Solutions
3. Lease Agreement - Seamen's Church Institute - ORD 2021-10-8708

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Acceptance of 2025 Kentucky Waste Tire Crumb Rubber/Tire-Derived Products Grant from The Kentucky Division of Waste Management in the amount of \$31,600 - **A. CLARK**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** Acceptance of 2025 Kentucky Waste Tire Crumb Rubber/Tire-Derived Products Grant from The Kentucky Division of Waste Management in the amount of \$31,600 to be used for the purchase of Pour In Place (PIP) rubber surfacing for a playground at Keiler Park.

Requires 25% match.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

**Communications Plan:**

**Funds Available:** Account Name: Keiler Park Project

Account Number: PA 0130

**Staff Recommendation:** Accept and Approve

**Attachments:**

1. MO - Accept - parks– Crumb Rubber Grant 2025

MUNICIPAL ORDER NO. \_\_\_\_\_

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A CRUMB RUBBER GRANT IN THE AMOUNT OF \$31,600 THROUGH THE KENTUCKY DEPARTMENT OF WASTE MANAGEMENT FOR POUR IN PLACE RUBBER SURFACING AT KEILER PARK, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute all documents necessary to accept a Crumb Rubber Grant in the amount of \$31,600, from the Kentucky Department of Waste Management for a pour in place rubber surfacing for the playground structure at Keiler Park

SECTION 2. The 25% match shall be paid from the Keiler Park Project Account Number PA0130.

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
George Bray, Mayor

ATTEST:

\_\_\_\_\_  
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 25, 2025  
Recorded by Lindsay Parish, City Clerk, March 25, 2025  
\\mo\grants\Accept - parks- Crumb Rubber Grant 2025

# Agenda Action Form

## Paducah City Commission

Meeting Date: May 13, 2025

Short Title: Authorize the City to Release the Application for the Paul Bruhn Grant Subawards - **H.**

**REASONS & P. STROUP**

Category: Municipal Order

Staff Work By: Hope Reasons,  
Palmer Stroup

Presentation By: Hope  
Reasons, Palmer Stroup

**Background Information:** The Paul Bruhn Historic Revitalization Grant Program fosters economic development in rural communities through the rehabilitation of historic properties. The intent of the program is to provide funds to the recipient (referred to as the prime grantee) that is regranted to projects that have been selected through a locally administered competitive process. Prime grantees determine the focus and criteria for their subgrant program and develop their own application process and criteria for choosing which buildings will receive subgrants. All properties awarded subgrants through this program must be listed in the National Register of Historic places by the end of the grant period. Properties may be listed individually or identified as contributing to a listed historic district.

The grant was awarded in the amount of \$750,000 and acceptance of the grant was approved with MO2958 on September 17, 2024. The guidelines and application for subawards have been drafted and approved by the National Park Service. We are now seeking Commission approval to release the guidelines and application for local building owners to apply for this funding.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Authorize the release of the application for the Paul Bruhn Grant subawards and the Mayor to sign all documentation related to same.

**Attachments:**

1. MO APP - Paul Bruhn Grant Subawards
2. Paul Bruhn Program Guidelines and Application

MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER AUTHORIZING THE CITY TO RELEASE THE GUIDELINES  
AND APPLICATION FOR THE PAUL BRUHN GRANT SUBAWARDS

WHEREAS, the Paul Bruhn Historic Revitalization Grant Program fosters economic development in rural communities through the rehabilitation of historic properties; and

WHEREAS, the intent of the program is to provide funds to the recipient (referred to as the prime grantee) that is regranted to projects that have been selected through a locally administered competitive process; and

WHEREAS, the grant was awarded in the amount of \$750,000 and acceptance of the grant was approved by Municipal Order #2958 on September 17, 2024; and

WHEREAS, the guidelines and application for subawards have been drafted and approved by the National Park Service, and the Commission now wishes to approve the release of the guidelines and application for local building owners to apply for this funding.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Board of Commissioners is hereby authorizes and directs staff to release the guidelines and application for local building owners to apply for the Paul Bruhn Grant Subawards.

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
George Bray, Mayor

ATTEST:

\_\_\_\_\_  
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, May 13, 2025  
Recorded by Lindsay Parish, City Clerk, May 13, 2025  
MOApp – Paul Bruhn Grant Subawards

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Approve 90% design and authorize PFGW to proceed with construction documents for the Entry Plaza for the Paducah Sports Park - **J. CANTER & A. CLARK**

**Category:** Municipal Order

**Staff Work By:** Amie Clark

**Presentation By:** Steve Ervin, Jeff Canter

**Background Information:** BOC accepted the recommendation and authorized proceeding with contracts for the construction of the Paducah Sports Park on June 25, 2024. On January 28, 2025, the BOC accepted the recommendation and authorized contract modifications for the construction contracts for the Paducah Sports Park to include the championship field.

Requesting approval of 90% design of the entry plaza and authorize design team to proceed with construction documents for the entry plaza for the Paducah Sports Park.

**Does this Agenda Action Item align with a Commission Priority?** Yes

If yes, please list the Commission Priority: Outdoor Sports Tourism

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO 90% design PFGW – Sports Park

# Agenda Action Form

## Paducah City Commission

Meeting Date: May 13, 2025

Short Title: Adopt an Ordinance Creating a Training Incentive Program for City Officials - **M. SMOLEN & L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish,  
Michelle Smolen  
Presentation By: Lindsay Parish,  
Michelle Smolen

**Background Information:** The General Assembly passed House Bill 119 in the 2011 Regular Session of the Kentucky General Assembly and the bill was signed by the Governor of the Commonwealth to become effective on June 8, 2011. This Bill created KRS 64.5278 which authorizes the city governments of Kentucky to adopt training incentive programs to encourage city officials to obtain education and training related to the operation of city government. This ordinance creates a training incentive program for Paducah elected officials. Key highlights of the program include:

- Officials must complete 15 hours (15 hours = 1 training unit) of approved training annually to qualify.
- Up to 10 excess hours may carry over to the next calendar year.
- Officials receive \$500 for completing the 15 hours of training each year
- Training units build each year that the official successfully completes 15 hours of training with the cap at 4 years. (Example: Year 1 = \$500, Year 2=\$1,000, Year 3=\$1,500, Year 4=\$2,000. Every year after 4 is capped at \$2,000)
- If an official fails to meet the 15-hour requirement in any given year, accumulated training units reset to \$0.
- Kentucky League of Cities (KLC) will serve as the program administrator—validating courses, tracking participation, and providing annual certification to the City.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Training Incentive Program Ordinance

# Agenda Action Form

## Paducah City Commission

Meeting Date: May 13, 2025

Short Title: Amend Chapter 118 Vegetation of the Code of Ordinances - **A. CLARK & L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Carol Gault, Amie Clark, Greg Cherry, Greg Guebert,  
Steve Kyle, Michelle Smolen, Daron Jordan  
Presentation By: Lindsay Parish

Background Information:

### **Ordinance Amendment Summary**

1. **Modifies the role of the Appointee** (the primary City Staff Person responsible for carrying out the provisions of this ordinance)
  - a. The appointee now assists with developing a tree planning and replacement plan for City-owned lots & rights-of-way.
  - b. Consults with the City Engineer, Public Works Director, Director of Parks & Recreation, and Director of Planning as necessary.
  - c. Consults with arborists, landscape architects, and other resources as necessary.
  - d. Develops and implements a tree voucher program. The program will be administered in fiscal years when funding is appropriated through the budget process.
  - e. The appointee is the official staff support for the Tree Advisory Board.
2. **Modifies the Tree Advisory Board.**
  - a. Changes the Board from 9 to 5 members by removing the Parks Director, City Engineer, Planning Director, and Public Works Director.
  - b. Retains the Utility Company Representative, Landscape Architect, and 3 concerned citizens.
  - c. Terms remain 4 years staggered, with the members being reappointed for staggered terms as follows:
    1. Brian Thomasson – Utility Representative – Term Expiration: April 22, 2026
    2. Jonathan Perkins – Term Expiration: April 22, 2027
    3. Jinny McCormick – Term Expiration: April 22, 2028
    4. Vacant Spot - Term Expiration: April 22, 2029
    5. Vacant Spot - Term Expiration: April 22, 2029
  - d. Requires the board to provide an annual report to the City Commission on the board's activities and goals.
  - e. The board is to assist in the development and implementation of the tree voucher program.
2. **Removes the requirement to formulate and maintain a master street tree plan.** Retains an Approved Tree Species Schedule, which should list desirable and undesirable tree species for public rights-of-way.

3. **Nuisance Violation:** Vegetation on private property that grows over a public right-of-way will be abated in accordance with Chapter 42 related to nuisance code violations.

4. **Appeals Change:** The Tree Advisory Board as a whole will hear appeals, instead of just a subset of the membership.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Quality of Life.

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Chapter 118 Vegetation – Tree Advisory Board

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

**Short Title:** Contract for Professional Services with HDR, Inc. for a Not-to-Exceed cost of \$185,000.00 for Alternatives Analysis for USACE Reevaluation of Permit #LRL-2008-1267-A - **G. GUEBERT**

**Category:** Ordinance

Staff Work  
By: Melanie  
Townsend  
Presentation  
By: Greg  
Guebert

**Background Information:** On October 31, 2012, the USACE, under Department of the Army (DA) Permit # LRL-2008-1267-A, authorized the construction of a land mass extending into the water from the left (south) bank of the Ohio River near Paducah. The work included the construction of a floating dock (transient dock) with an overlook and a gangway with amenities on the left bank of the river, extending from approximately river mile (RM) 935 to RM 935.2. Since the completion of the project in 2017, areas within the original project footprint on the downstream side of the land mass have undergone sediment accumulation to an extent that is hindering the use of the Midwest Terminal loading facility located near RM 935.6. Sediment accumulation along the left descending bank downstream of the land mass and past the Midwest Terminal loading facility was estimated at 596,000 cubic yards (CY) of material based on 2020 information.

On May 28, 2024, the City received correspondence from the USACE advising that they were reevaluating Permit # LRL-2008-1267 based on correspondence received from Midwest Terminal that their facility was no longer accessible due to sedimentation and requested background information from the City regarding the sedimentation along the left descending bank. The City responded to the USACE in July 2024, providing information requested in the May 28, 2024, letter.

On December 30, 2024, the City received correspondence from the USACE advising that the information provided in July had been reviewed by the USACE Regulatory and Engineering Divisions. A memorandum dated November 18, 2024, was provided to the City addressing the USACE's review of material and stating that, "the sedimentation buildup downstream of the transient boat dock is an expected result of the constructed fill in place along the inside bend of the Tennessee River and Ohio River confluence associated with the LRL-2008-1267 authorization." They further determined that, "sedimentation buildup has resulted in indirect effects beyond those evaluated in the permit decision which have negatively affected the operation of the Midwest Terminal transloading facility located downstream of the authorized activity."

Further, the USACE stated that it must determine under 33 CFR 325.7 whether the public interest requires modification of the terms and conditions of the permit, or suspension or revocation of the permit. In doing so, the USACE is asking the City for additional information to provide an alternatives analysis with proposed action plans to alleviate the ongoing effects of the authorized activity on the safe operation of the Midwest Terminal transloading facility within 60 days of receipt of the December letter. The action plan should present the Least Environmentally Damaging Practicable Alternative (LEDPA) to meet the current goals of the authorized activity, while also alleviating the effects on the Midwest Terminal transloading facility. The USACE went on to identify some potential actions which may lessen the adverse impact on the transloading facility, and included:

- 1) Mechanical removal of the sedimentation to allow sufficient water depth for Midwest Terminal to safely

access and operate the transloading facility in conjunction with the regular maintenance dredging (short-term remedy)

2) Construction of control structures to maintain adequate velocity in the area of the Midwest Terminal transloading facility to prevent further deposition (partial short and long-term remedy)

3) During a TEAMS meeting with the USACE on January 16, 2025, the City also discussed the possibility of action, including extending the previously permitted Midwest Terminal trans-loading facility (LRL-1989-00225) to deeper waters not affected by sedimentation (long-term remedy).

4) The “No Build” action, which maintains the status quo, must also be addressed per the USACE guidance (no remedy).

The USACE stated that it will carefully review the information regarding the city's proposed actions before making further decisions.

The City requested that HDR, Inc. prepare a proposal for the Scope of Work, Deliverables, and Cost for the Alternative Analysis required by the reevaluation of Permit #LRL-2008-1267-A. HDR was chosen due to their prior work for the City in that river area. The City Manager provided a Noncompetitive Negotiation Determination for the contract.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Dredging

Account Number: DR0047

Staff Recommendation: Authorize the Mayor to execute a Not-To-Exceed contract for \$185,000 with HDR, Inc. for professional services to prepare an Alternatives Analysis for reevaluation of Permit # LRL-2008-1267-A.

Attachments:

1. ORD agree-HDR – USACE Re-evaluation
2. 2025-05-06\_Proposal\_City of Paducah
3. LRL-2008-1267. Notice of Permit Reevaluation
4. LRL-2008-1267. Permit Reevaluation Request for Additional Information. Final
5. 2025-03-13\_Noncompetitive Negotiation Determination

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: May 13, 2025

Short Title: Repeal Chapter 2 Division 15 of the Code of Ordinances related to Main Street - **C. GAULT**

Category: Ordinance

Staff Work  
By: Carol Gault  
Presentation  
By: Carol Gault

**Background Information:** This ordinance repeals Chapter 2 Division 15 of the Code of Ordinances of the City of Paducah related to the establishment of a Main Street Board. This repeal is in preparation for Main Street to move to being an external agency with a contract for services with the City of Paducah.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Downtown

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation:

Attachments:

1. 2 – Main Street Board of Directors Repeal