

NOTICE OF SPECIAL CALLED MEETING OF THE  
BOARD OF COMMISSIONERS  
OF THE  
CITY OF PADUCAH, KENTUCKY

TO: City Commission/Media/Public

There will be a Special Called Meeting of the Board of Commissioners of the City of Paducah at 5:00 p.m., on Monday, September 15, 2025, held in the Commission Chambers of City Hall located at 300 South Fifth Street, Paducah, KY 42003. The Agenda for the meeting is attached to this notice.

The Regular Meeting of the Board of Commissioners of the City of Paducah, scheduled for September 23, 2025, has been cancelled.

*George Bray, Mayor*

CERTIFICATE OF SERVICE

Executed by electronic mail and facsimile of a copy to  
the Commission/Media on 9/12/25.

*Lindsay Parish, City Clerk*



**CITY COMMISSION MEETING  
AGENDA FOR SEPTEMBER 15, 2025  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**DELETIONS**

**PROCLAMATION** Hispanic Heritage Month - Myrna Redfield

**PROCLAMATION** Constitution Week - Daughters of the American Revolution - Nancy Smithson

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for September 2, 2025, Board of Commissioners Meeting.
	B.	Receive & File Documents
	C.	Reappointment of Joseph Benberry to the Paducah Planning Commission
	D.	Reappointment of Ashley Johnson to the Paducah-McCracken County Riverport Authority
	E.	Personnel Actions
	F.	Approve the purchase of 1302 Tennessee Street - <b>S. KYLE</b>
	G.	Approve FY2026 Contract with Sprocket, Inc. in the Amount of \$100,000 - <b>M. SMOLEN</b>
	H.	Authorize the Engineering Department to Partner with the Purchase Area Development District to Apply for the GRANT program for Matching Funds for the DRA 2025 Application - <b>H. REASONS</b>

		I.	Authorize the Engineering Department to Submit a Grant Application to the Kentucky Transportation Cabinet for the County Priority Projects Program - <b>H. REASONS</b>
	<b>II.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>	
		A.	Accept and Authorize Contract Modification No. 3 with A&K Construction for the construction of the Entry Plaza - <b>A. CLARK &amp; J. CANTER</b>
		B.	Approve Contract Modification No. 2 with Sprinturf, LLC for the Paducah Sports Park. - <b>A. CLARK &amp; J. CANTER</b>
		C.	Approve Contract Modification No. 1 with Avanti for Paducah Sports Park - <b>A. CLARK &amp; J. CANTER</b>
		D.	Approve Contract Modification No. 2 with Musco Sports Lighting for the Paducah Sports Park - <b>A. CLARK &amp; J. CANTER</b>
		E.	Authorize the Mayor to execute a contract with PFGW Architects for Design and Construction Administrative Services for a Maintenance Building for the Parks and Recreation Dept. - <b>A. CLARK</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>	
		A.	Setting Tax Levies: Ad Valorem Properties -- FY2026 - <b>A. KYLE</b>
	<b>IV.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Approve a Ten (10) Year Non-Exclusive Cable Franchise with Ritter Communications - <b>L. PARISH</b>
		B.	Repeal & Replace Article IV, Chapter 34 Urban Renewal of the Code of Ordinances - <b>C. GAULT</b>
	<b>V.</b>	<b><u>DISCUSSION</u></b>	
		A.	Tree Voucher Program - <b>A. CLARK</b>
	<b>VI.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	<b>VII.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

Short Title: Approve the purchase of 1302 Tennessee Street - **S. KYLE**

Category: Municipal Order

Staff Work  
By: Steve Kyle  
Presentation  
By: Steve Kyle

**Background Information:** Keith Mayo owns certain real property consisting of approximately 7.25 +/- acres located at 1302 Tennessee Street.

The Mayo Property adjoins an approximate 14.86-acre tract of land currently owned by the City of Paducah to be developed as a training facility for the Fire Department. The Fire Department desires to acquire the Mayo Property for the purpose of extending the Training Field Property. This action authorizes the Mayor to execute all documents necessary to purchase the Mayo Property for \$18,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:

Account Number: FI0032

Staff Recommendation: Approve.

Attachments:

1. MO prop pur – 1302 Tennessee Street
2. PURCHASE AGREEMENT - SELLER SIGNED

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

Short Title: Approve FY2026 Contract with Sprocket, Inc. in the Amount of \$100,000 - **M. SMOLEN**

Category: Municipal Order

Staff Work  
By: Michelle  
Smolen  
Presentation  
By: Michelle  
Smolen

**Background Information:** The Board of Commissioners included \$100,000 in funding for Sprocket in the adopted FY2026 budget. The contract states that Sprocket will receive \$100,000 in quarterly payments for providing small business development and entrepreneurial programs. Additionally, Sprocket will complete a financial review for FY26.

Does this Agenda Action Item align with a Commission Priority? No  
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Investment Fund - Sprocket

Account Number: 24000401- 580810

Staff Recommendation: Approve.

Attachments:

1. MO - contract-Sprocket FY26
2. Sprocket Contract for Services FY2026

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

**Short Title:** Authorize the Engineering Department to Partner with the Purchase Area Development District to Apply for the GRANT program for Matching Funds for the DRA 2025 Application - **H. REASONS**

**Category:** Municipal Order

Staff Work By: Melanie  
Townsend, Hope Reasons  
Presentation By: Greg Guebert

**Background Information:** On August 26, 2025, the Paducah Board of Commissioners approved Municipal Order # 3110 authorizing an application for a \$2,000,000 Community Infrastructure Fund grant through the Delta Regional Authority for the Parallel Pipe Conveyance Project, which will cost \$2,220,000, with a 10% City match (\$222,000) required.

The Cabinet for Economic Development (CED) provides Government Resources Accelerating Needed Transformation (GRANT) Program funding to meet a portion of the match.

The City is requesting \$211,538 in matching funds from the CED. It will be responsible for \$8,462, for a total of \$222,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

**Communications Plan:**

**Funds Available:** Account Name:

Account Number: FW0019

**Staff Recommendation:** Authorize the Mayor to execute all documents related to application and acceptance of GRANT program funds

**Attachments:**

1. Paducah Stormwater GRANT Resolution
2. MO - app - PADD - GRANT Program - matching funds DRA

# Agenda Action Form

## Paducah City Commission

Meeting Date: September 15, 2025

Short Title: Authorize the Engineering Department to Submit a Grant Application to the Kentucky Transportation Cabinet for the County Priority Projects Program - **H. REASONS**

Category: Municipal Order

Staff Work By: Melanie Townsend, Hope Reasons, Brandy  
Topper-Curtiss, Greg Guebert  
Presentation By: Hope Reasons

**Background Information:** The Kentucky State Legislature appropriated \$20M in the 2024-2026 biennial state budget to fund projects within the County Priority Projects Program. Cities can apply for Local Assistance Road Program funds for a maximum of \$500,000 project cost, with 17.5% being city match. For a \$500,000 project, the City match would be \$87,500. These funds will be used for street resurfacing and repair. The Legislature will select projects.

The City of Paducah Engineering Department wishes to apply for funds to supplement the Street Rehabilitation Program budget.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: MAP

Account Number: 23002217 542270

**Staff Recommendation:** Authorize the Engineering Department to apply to the Kentucky Transportation Cabinet for the County Priority Projects Program and authorize the Mayor to execute any and all grant documents related to the same if awarded.

**Attachments:**

1. MO app-KTC County Priority – Street Rehabilitation Program
2. TC 20-41 County Priority Projects Program

# Agenda Action Form

## Paducah City Commission

Meeting Date: September 15, 2025

**Short Title:** Accept and Authorize Contract Modification No. 3 with A&K Construction for the construction of the Entry Plaza - **A. CLARK & J. CANTER**

**Category:** Municipal Order

Staff Work By: Amie Clark  
Presentation By: Jeff Canter, Steve Ervin, Amie Clark

**Background Information:** On June 25, 2024, the BOC approved a contract with A&K Construction in the amount of \$47,771,838.83 for the construction of the Paducah Sports Park in partnership with the Fiscal Court and the McCracken County Sports Tourism Commission. At that time construction of the championship field and entry plaza were removed from the project for more value engineering.

On January 28, 2025, the BOC approved Contract Modification No. 1 with A&K Construction in the amount of \$999,000.00 for the construction of the Championship Field. Updated contract total of \$48,770,838.83.

On May 13, 2025, the BOC approved 90% design of the entry plaza and issued authorization to proceed with development of construction documents for the entry plaza.

On August 12, 2025, the BOC approved Contract Modification No. 2 with A&K Construction for a time extension of 73 days, with a new substantial completion date of March 1, 2026.

On September 11, 2025, the Sports Tourism Commission approved Contract Modification No. 3 in an amount not to exceed \$3,000,000.00 with A&K Construction for the construction of the Entry Plaza. The Sports Tourism Commission recommends and requests acceptance and approval of Contract Modification No. 3 with A&K Construction for an increase to the contract in the amount not to exceed \$3,000,000.00. With the increase, the updated contract price with A&K Construction is \$51,342,449.25.

Additionally, the Contractor has agreed to Direct Owner Purchase Credits for materials in the amount of \$428,389.58. This amount has been reallocated in the overall budget under owner contingency. With contract modifications, new budget for the sports park project is \$70,563,017.00.

**Does this Agenda Action Item align with a Commission Priority? No**

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Accept and Approve

**Attachments:**

1. MO contract modification 3 – A&K Construction Sports Park
2. AK CO 003C

3. Cost Review - PSP - Entry Plaza - 20250910
4. AK CO 003C\_FINAL

# Agenda Action Form

## Paducah City Commission

Meeting Date: September 15, 2025

Short Title: Approve Contract Modification No. 2 with Sprinturf, LLC for the Paducah Sports Park. - **A.**  
**CLARK & J. CANTER**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On June 25, 2024, the BOC approved a contract with Sprinturf, LLC in the amount of \$6,321,087.00 for the construction of the Paducah Sports Park in partnership with the Fiscal Court and the McCracken County Sports Tourism Commission with a contracted completion date of December 15, 2025.

On January 28, 2025, the BOC approved Contract Modification No. 1 in the amount of \$772,492.00 for the Championship Field. Updated contract price of \$7,093,579.00

On July 31, 2025, a formal request was issued to the Sports Tourism Commission for a contract extension. This Change Order adds 73 days to the contract due to weather and time delays and associated cement stabilization. Approving the change order would require turn over of the park to operations on March 1st. Representatives from the City, County, Design Team, and Operations Team have evaluated the request. The Sports Tourism Commission approved the request on September 11, 2025, and is recommending to the City Commission and Fiscal Court for approval. The new contract completion date will be recorded as March 1, 2026.

Additionally, request approval for deduct in contract price in the amount of \$129,992.49 for agreed upon adjustments attributable to executed Construction Change Directives. New contract sum of \$6,963,586.51. Deduct will be reallocated to owner contingencies for a total project budget of \$70,563,017.00.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve

Attachments:

1. SPINTURF CO 002\_FINAL
2. MO Contract Modification 2 - Sprinturf, LLC - Sports Park

# Agenda Action Form

## Paducah City Commission

Meeting Date: September 15, 2025

Short Title: Approve Contract Modification No. 1 with Avanti for Paducah Sports Park - **A. CLARK & J. CANTER**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On January 28, 2025, the BOC approved a contract with Avanti Solutions in the amount of \$663,892.00 for the purchase of kitchen equipment for the Paducah Sports Park in partnership with the Fiscal Court and the McCracken County Sports Tourism Commission with a contracted completion date of December 15, 2025.

On July 31, 2025, a formal request was issued to the Sports Tourism Commission for a contract extension. This Change Order adds 73 days to the contract due to weather and time delays and associated cement stabilization. Approving the change order would require turn over of the park to operations on March 1st. Representatives from the City, County, Design Team, and Operations Team have evaluated the request. The Sports Tourism Commission approved the request on September 11, 2025, and is recommending to the City Commission and Fiscal Court for approval. The new contract completion date will be recorded as March 1, 2026.

Additionally, requesting approval of a deduct in contract price in the amount of \$6,088.42 for credited items. New updated contract price of \$657,803.56. Deduct will be reallocated to owner contingencies for a total project budget of \$70,563,017.00.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO contract modification 1 – Avanti Solutions – Sports Park
2. AVANTI CO 001D\_FINAL 1

# Agenda Action Form

## Paducah City Commission

Meeting Date: September 15, 2025

Short Title: Approve Contract Modification No. 2 with Musco Sports Lighting for the Paducah Sports Park -  
**A. CLARK & J. CANTER**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On June 25, 2024, the BOC approved a contract with Musco Sports Lighting in the amount of \$2,264,475.00 for the construction of the Paducah Sports Park in partnership with the Fiscal Court and the McCracken County Sports Tourism Commission with a contracted completion date of December 15, 2025.

On January 28, 2025, the BOC approved Contract Modification No. 1 in the amount of \$165,525.00 for the Championship Field. Updated contract price to \$2,430,000.00

On July 31, 2025, a formal request was issued to the Sports Tourism Commission for a contract extension. This Change Order adds 73 days to the contract due to weather and time delays and associated cement stabilization. Approving the change order would require turn over of the park to operations on March 1st. Representatives from the City, County, Design Team, and Operations Team have evaluated the request. The Sports Tourism Commission approved the request on September 11, 2025, and is recommending to the City Commission and Fiscal Court for approval. The new contract completion date will be recorded as March 1, 2026.

No changes to contract price.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve

Attachments:

1. MUSCO CO 002B\_FINAL
2. contract modification 2 – Musco Sports Lighting – Sports Park (2)

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

**Short Title:** Authorize the Mayor to execute a contract with PFGW Architects for Design and Construction Administrative Services for a Maintenance Building for the Parks and Recreation Dept. - **A. CLARK**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On July 8, the BOC approved a Municipal Order authorizing the City Manager to release a Request for Proposals for Design and Construction Administrative Services for a new maintenance building for the Parks and Recreation Department. Bids were released on July 23 with a submission deadline of August 13, 2025. Three proposals were submitted.

Authorize a Contract with PFGW Architects for design, engineering, and construction administrative services for a new maintenance building for the Parks and Recreation Department in the amount of \$289,500.00.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name: Parks Maintenance Bldg Project

Account Number: PA0137

**Staff Recommendation:** Approve

**Attachments:**

1. MO - contract PFGW – Parks Maintenance Building

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

Short Title: Setting Tax Levies: Ad Valorem Properties -- FY2026 - **A. KYLE**

Category: Ordinance

Staff Work By: Audra Kyle,  
Stephanie Millay  
Presentation By: Audra Kyle

**Background Information:** Real estate and personal property tax levies for the City's General Fund and Paducah Junior College (PJC) are proposed to be set as per the attached ordinance.

The City's General Fund real estate tax levy is proposed to be \$.271 per \$100 assessed value (AV).

The City's General Fund personal tax levy is proposed to be \$.356 per \$100 AV.

Staff proposes the City's tax levy be set at 27.1 cents per \$100 AV. The FY2026 compensating rate is 26.1 cents per \$100 AV and Kentucky Revised Statutes (KRS) permits a city to adjust the compensating rate upward by not more than 4%, in this case to 27.1 cents.

The property tax levy ordinance will be introduced on September 2, 2025 with the second and final reading on September 15, 2025. Since the City's proposed tax levy is more than the 'compensating rate' of 26.1 cents per \$100 AV, a public hearing is required; a public hearing is scheduled for September 2, 2025.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Recommend that the Mayor and Commission adopt the proposed 2025-2026 (FY2026) real estate and personal ad valorem tax levies as proposed.

**Attachments:**

1. Motion - Tax Rates FY2026
2. ORD Tax Rate FY2026

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

**Short Title:** Approve a Ten (10) Year Non-Exclusive Cable Franchise with Ritter Communications - L.  
**PARISH**

**Category:** Ordinance

Staff Work By: Lindsay Parish,  
Michelle Smolen  
Presentation By: Lindsay Parish

**Background Information:** The proposed ordinance authorizes the City of Paducah to enter into a new Cable Franchise Agreement with Ritter Communications. This action transitions Ritter from operating under its existing Telecommunications Franchise in Chapter 108 of the City Code to a Cable Franchise governed by Chapter 22. The change updates the City's regulatory framework for Ritter, aligning its operations with the correct section of the Code for providing cable services within Paducah. Adoption of this ordinance will dissolve the prior telecommunications franchise and formally establish Ritter as a cable franchisee.

The agreement grants Ritter Communications a non-exclusive franchise for a term of ten (10) years. During this time, Ritter is authorized to construct, operate, and maintain its cable system within the City's rights-of-way. The franchise does not give Ritter exclusivity over these public spaces but does establish the City's conditions for use of them, ensuring that operations are consistent with public safety, City ordinances, and established standards of construction.

As part of the agreement, Ritter is bound to comply fully with the provisions of Chapter 22 of the Paducah Code of Ordinances, as well as the commitments made in its bid and application, which are incorporated by reference. Ritter and its successors must faithfully perform all requirements under the franchise. Importantly, the agreement requires Ritter to provide the City with engineering drawings and documentation at least 90 days before any proposed construction in City rights-of-way. These plans must be reviewed and approved in writing by the City's Engineering Department before work begins, ensuring coordination and protection of public infrastructure.

This new Cable Franchise Agreement modernizes the City's relationship with Ritter Communications by placing its services under the appropriate legal and regulatory framework. It provides clarity for the City, the company, and the public, while maintaining protections for the community through oversight of construction and adherence to local ordinances. Approval of this ordinance will complete Ritter's transition from telecommunications to cable operations under City law and secure a clear, enforceable franchise agreement for the next decade.

This ordinance also authorizes the Mayor to execute a termination agreement with Ritter Communications for their current Telecommunications franchise.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

**Communications Plan:**

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve.

Attachments:

1. ORD Ritter Cable Franchise Agreement
2. CITY-RITTER AGREEMENT TO TERMINATE TELECOMMUNICATIONS FRANCHISE
3. 9-2 RDL Franchise with Ritter - Paducah (002)

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: September 15, 2025

Short Title: Repeal & Replace Article IV, Chapter 34 Urban Renewal of the Code of Ordinances - C.  
**GAULT**

Category: Ordinance

Staff Work  
By: Carol Gault  
Presentation  
By: Carol Gault

Background Information: A few years ago the Urban Renewal and Community Development Agency and Planning Commission were joined as two boards utilizing the same members. This action would repeal that action and separate the 2 boards each having their own members.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation:

Attachments:

1. Ordinance repealing and replacing Article IV Chapter 34 Urban Renewal