

NOTICE OF SPECIAL CALLED MEETING OF THE
BOARD OF COMMISSIONERS
OF THE
CITY OF PADUCAH, KENTUCKY

TO: Commission/Media/Public

There will be a Special Called Meeting of the Board of Commissioners of the City of Paducah at 5:00 p.m., on Tuesday, November 4, 2025, held in the Commission Chambers of City Hall located at 300 South Fifth Street, Paducah, KY 42003. The Agenda for the meeting is attached to this notice.

George Bray, Mayor

CERTIFICATE OF SERVICE

Executed by electronic mail and facsimile of a copy to the
Commission on October 30, 2025.

Lindsay Parish, City Clerk



**SPECIAL CALLED CITY COMMISSION MEETING
AGENDA FOR NOVEMBER 4, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

DELETIONS

PROCLAMATION Hunger and Homelessness Awareness Month - Katy Adreon, STAY Program Student Success Advocate, Paducah Public Schools

PRESENTATION Paducah Transit Authority Fixed Route Updates - Jeremi Bumpus, Executive Director, PATS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for October 21, 2025
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Authorize the City Manager to issue a Request for Proposals for Preferred Docking Agreements along the City's riverfront - A. CLARK
	E.	Authorize the Application and Acceptance of a Department of Justice Bulletproof Vest Grant in the Amount of \$8,589 - B. LAIRD
	F.	Purchase of P25 compliant mobile and portable radios for the police department from Communications International in an amount of \$91,267.71 - B. LAIRD
	G.	Authorize the Application and Acceptance of a Kentucky League of Cities Liability Grant in the Amount of \$3,000 - S. WILCOX

		H.	Authorize a Request for Bids for Fire Station 1 Drain Line replacement - C. YARBER
		I.	Multi-Purpose Fire and Rescue Boat Construction Modification in the amount of \$7,630 - S. KYLE
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	MOU with Paducah Independent School District for Police/Fire to access Security Cameras - B. LAIRD
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Amend Code of Ordinances to Authorize Board Member Payments - L. PARISH
		B.	Amend Code of Ordinances to Authorize Golf Carts - L. PARISH
		C.	Amend Code of Ordinances to Prohibit the Sale of Dogs and Cats by Retail Pet Stores and in Public Places - L. PARISH
		D.	Amend Code of Ordinances Chapter 106 Related to Business Licensing for Retail Establishments - L. PARISH & A. KYLE
	IV.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	V.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Authorize the City Manager to issue a Request for Proposals for Preferred Docking Agreements along the City's riverfront - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Paducah currently offers docking availability for river cruiseliners on the Foot of Broadway. With the completion of the excursion pier, Paducah is interested in preferred docking with interested cruiseliner companies for the existing docking location on the Foot of Broadway as well as the new excursion pier.

Request approval to release a Request for Proposals for cruiseliner companies interested in preferred docking agreements with the City of Paducah.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO RFP – Preferred Docking Agreements - Riverfront

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Authorize the Application and Acceptance of a Department of Justice Bulletproof Vest Grant in the Amount of \$8,589 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Brian Laird, Hope
Reasons, Mary Farrell
Presentation By: Brian Laird

Background Information: The U.S. Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Grant Program, an online application, provides a maximum 50-percent reimbursement for the purchase of body armor for police. The National Institute of Justice, the research, development and evaluation agency of the United States Department of Justice, sets the only nationally accepted standards for body armor worn by law enforcement officers. NIJ recognizes an industry standard of a five-year life span on body armor. The Department of Justice BVP also recognizes a five-year life span on body armor. In light of these industry standards and endorsements by the preeminent law enforcement agencies, the Paducah Police Department follows a five-year replacement plan for body armor worn by law enforcement officers. The Police Department is requesting funding for 21 body armor vests for a total cost of \$17,178. The cost per vest on the state contract price is \$818. This grant requires a 50-percent match; therefore, the Police Department will request \$8,589 from the BVP program and provide \$8,589 from FY26 operating funds.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Field Operating Supplies

Account Number: 1000-1602-535130

Staff Recommendation: Approve the application and acceptance of the Department of Justice Bulletproof Grant and authorize the Mayor to sign all documentation related to same.

Attachments:

1. MO app & award – DOJ – Bulletproof Vest Grant 2025

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Purchase of P25 compliant mobile and portable radios for the police department from Communications International in an amount of \$91,267.71 - **B. LAIRD**

Category: Municipal Order

Staff Work
By: William
Hodges
Presentation
By: Brian Laird

Background Information: This radio purchase will complete the upgrade of radios for the police department. These radios are necessary for communication on the new radio system that is being installed. The pricing was previously negotiated and approved by the City and County under contract 2023-1 with Communications International. The funding is provided by the City-Wide Radio Purchase Project Account.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: City-Wide radio purchase

Account Number: EQ0036

Staff Recommendation: Approve the purchase

Attachments:

1. MO agree – Communications International – Police Department P25 radios
2. Paducah PD Radio Quote 10-27-2025 Rev A

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Authorize the Application and Acceptance of a Kentucky League of Cities Liability Grant in the Amount of \$3,000 - **S. WILCOX**

Category: Municipal Order

Staff Work By: Stefanie Wilcox,
Jeremy Leidecker
Presentation By: Stefanie Wilcox

Background Information: KLC Insurance Services makes funds available to liability members for various expenses that improve safety and reduce liability. Members with liability premiums before taxes of \$35,000 and above are eligible for up to a \$3,000 reimbursement grant. The grant requires a 50/50 match. As this is a reimbursement grant, the City will receive reimbursement for completed sidewalk repairs and improvements for projects in the Engineering Department. By replacing and repairing existing sidewalks, we are creating a safer environment for pedestrians who utilize our sidewalks for recreation or commuting.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the application and acceptance of the KLC Liability Grant and authorize the Mayor to sign all documentation related to same.

Attachments:

1. MO app & award - klc liability grant sidewalks 2026

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Authorize a Request for Bids for Fire Station 1 Drain Line replacement - **C. YARBER**

Category: Municipal Order

Staff Work By: Chris Ferrell, Marcey Simmons

Presentation By: Chris Yarber

Background Information: The main drain line that runs the entire length of the parking garage needs to be replaced due to age and deterioration causing obstructions to form.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facilities.

Communications Plan:

Funds Available: Account Name: Facilities Maintenance

Account Number: PF0070

Staff Recommendation: Authorize Public Works to receive sealed bids for Fire Station 1 Drain Line replacement.

Attachments:

1. MO RFB – Main Drain Line Fire Station #1

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Multi-Purpose Fire and Rescue Boat Construction Modification in the amount of \$7,630 - S.
KYLE

Category: Municipal Order

Staff Work By: Steve
Kyle, Jody Burton
Presentation
By: Steve Kyle

Background Information: The fire department executed a contract with Lake Assault Boats Inc in May 2024 after being awarded a grant from the Port Security Grant Program. At this time, the boat is under construction at the manufacturer and plans are being finalized. The fire department has identified changes needed to the final version of the plans for the completion of the boat. The department is adding a manual Davit with two mounting sockets, a removable rooftop ladder, and changing the paint in addition to other changes that have no charge. A summary of the changes are attached. The amount needed is \$7,630.00. The grant has \$27,400.00 remaining that can be used.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: FI0041 2023 Port Security Grant

Account Number:

Staff Recommendation: Approve modification

Attachments:

1. MO Change Order #1 - Lake Assault Boats LLC - fire and rescue boat
2. Paducah KY Fire Modification

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: MOU with Paducah Independent School District for Police/Fire to access Security Cameras - **B. LAIRD**

Category: Municipal Order

Staff Work
By: Brian Laird
Presentation
By: Brian Laird

Background Information: Paducah Independent School District recently installed a new security system in its facilities that includes security cameras. This new system will allow the 911 center and first responders to have remote access to view the security cameras. The cameras will only be accessed during health and safety emergencies. Being able to view live video and in real-time will significantly aid first responders as they respond.

The Paducah School Board is scheduled to adopt this MOU on October 30, 2025.

There is no cost to the City of Paducah.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the MOU

Attachments:

1. MO MOU-Paducah Independent School District – security camera access
2. SCHOOL BOARD MOU with Police Department for Cameras

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Amend Code of Ordinances to Authorize Board Member Payments - **L. PARISH**

Category: Ordinance

Staff Work By: Lindsay
Parish, Claudia Meeks
Presentation By: Lindsay
Parish

Background Information: This ordinance amends the City of Paducah Code of Ordinances to establish consistent compensation for voting members of various City boards, commissions, councils, and advisory bodies. The purpose is to recognize the time, expertise, and service of citizen volunteers, encourage broader community participation, and support the recruitment and retention of qualified individuals to serve in these important roles.

Under the ordinance, chairpersons will receive \$100 per meeting attended, and all other voting members will receive \$75 per meeting attended. City staff members serving on or assisting boards in an official capacity, as well as ex-officio City Commission members, will not receive payment or reimbursement for meeting attendance. Any board member may voluntarily decline all or part of their compensation at any time by providing written notice to the appropriate official. Payments made under this ordinance will be exempt from occupational taxes.

The ordinance applies to a number of boards and commissions, including the Board of Adjustment, Civic Beautification Board, Municipal Housing Commission, Paducah Convention and Visitors Bureau, Transit Authority Board, Paducah Riverfront Development Advisory Board, Paducah Creative and Cultural Council, Board of Ethics, Building, Electrical, and Fire Codes Appeals Board, Code Enforcement Board, Human Rights Commission, Brooks Stadium Commission, Civil Service Commission, Paducah Planning Commission, Urban Renewal and Community Development Agency, Commissioners of Waterworks, Tree Advisory Board, and the Historical and Architectural Review Commission.

Payments authorized by this ordinance will begin on January 1, 2026.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. Board Payment Ordinance

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Amend Code of Ordinances to Authorize Golf Carts - **L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Brian Laird, Greg Guebert,
Michelle Smolen, Daron Jordan
Presentation By: Lindsay Parish

Background Information: This ordinance allows golf carts to operate on City of Paducah streets with posted speed limits of 35 mph or less. Golf carts must be inspected by the McCracken County Sheriff's Office, permitted by the Paducah Police Department, insured, and operated only between sunrise and sunset. Operators must hold a valid driver's license, display a slow-moving vehicle emblem, and follow all traffic laws. Golf carts may cross state-maintained roadways where the speed limit is 35 mph or less but cannot be driven along those roadways.

A \$25 permit is required, valid until the golf cart changes ownership. The Police Department may deny, suspend, or revoke permits for safety or compliance violations, with appeal rights through the City Manager.

Exemptions are provided for city-owned golf carts, riverboat tourism shuttles at the riverfront, and carts used within permitted special events. Violations are misdemeanors punishable by fines of \$20 to \$500. The ordinance ensures safe and consistent operation of golf carts within city limits.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:

1. ORD Golf Carts 2025

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Amend Code of Ordinances to Prohibit the Sale of Dogs and Cats by Retail Pet Stores and in Public Places - **L. PARISH**

Category: Ordinance

Staff Work
By: Lindsay
Parish
Presentation
By: Lindsay
Parish

Background Information: The proposed ordinance amends Chapter 14 of the Paducah Code of Ordinances to prohibit the sale of dogs and cats by retail pet stores and in public places within city limits. This measure is designed to address concerns about the sourcing of animals from large-scale commercial breeding operations, commonly known as “puppy mills” and “kitten mills,” where inhumane breeding practices often result in poor health, unsanitary conditions, and a lack of proper care. The ordinance aims to protect both animal welfare and consumers from the deceptive and harmful practices associated with such breeding facilities.

Under the ordinance, retail pet stores will no longer be permitted to sell or offer for sale dogs or cats of any age. However, stores may partner with animal shelters or qualifying rescue organizations to provide adoption space for animals in need, provided that the store does not own the animals or receive compensation from adoptions. It will also be unlawful for any person to sell or offer dogs or cats for sale in public areas such as streets, parks, markets, and parking lots, with exceptions for licensed shelters, rescue groups, or educational exhibitions such as 4-H programs or county fairs.

Violations of the ordinance will result in fines of \$500 per offense, with each day of continued violation considered a separate offense. The intent of this legislation is to reduce animal cruelty, protect consumers, encourage adoption of shelter animals, and lessen the financial and operational burdens placed on local animal welfare organizations and taxpayers.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD 14-48 Retail Pet Sales

Agenda Action Form

Paducah City Commission

Meeting Date: November 4, 2025

Short Title: Amend Code of Ordinances Chapter 106 Related to Business Licensing for Retail Establishments
- **L. PARISH & A. KYLE**

Category: Ordinance

Staff Work By: Lindsay Parish, Stephanie
Millay, Audra Kyle
Presentation By: Lindsay Parish

Background Information: This ordinance amends Section 106-147 of the Paducah Code of Ordinances to ensure the city's business licensing regulations align with recently adopted prohibitions on the retail sale of live dogs and cats. It clarifies that no business license will be issued or renewed for establishments engaged in selling or offering live dogs or cats, as those activities are now prohibited under Chapter 14, Article III of the Code. However, businesses that sell pet supplies or provide space for animal shelters or rescue organizations to showcase adoptable animals may continue to obtain or renew their licenses, provided they comply with applicable regulations.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD 106-147 Retail Business License - Pet Sales